

FYS Syllabus Checklist

For all courses being taught 2017 and later

General Information to LIST on Your Syllabus		
<i>Course Specific Title / UCO -1200-xxx First Year Seminar</i>		
<i>Instructor Name, Office Hours, and Contact information</i>		
<i>Semester, Class Location & Meeting Days/Times</i>		
<i>Course Catalog Description (UCO 1200 Description - see below)</i>		
<i>Instructor's Course Topic Description</i>		
<i>Required Readings</i>		
<i>Brief Instructor BIO (Note: Instructor bios will go up on FYS website along with course descriptions)</i>		
Common Course Expectations (Must be Reflected in Course Design)		
<i>Course Pedagogies or Teaching Strategies</i>		
<i>Research/Library Component</i>		
<i>Facilitate the habits of rigorous study, intellectual growth, and lifelong learning</i>		
<i>Make Connections to Fellow Students, the University, and the Community</i>		
<i>Engagement with the Common Reading Book Selection</i>		
GLO Learning Outcome Must Be Reflected in Course Design AND Listed on Syllabus		
<i>Examine a single issue from multiple perspectives</i>		
General Education Learning Outcomes in Course Design AND Listed on Syllabus		
<i>1. Practice thinking critically and creatively</i>		
<i>2. Practice communicating effectively</i>		
<i>3. Introduce making local-to-global connections</i>		
<i>4. Introduce understanding responsibilities of community membership</i>		
Course Policies*		
Syllabus can list each policy or, alternatively, include the link to all the policies which are posted online in one place at: http://academicaffairs.appstate.edu/		
<i>Academic Integrity Code</i>		
<i>Course and University Attendance Policy</i>		
<i>Disability Services Statement</i>		
<i>Statement on Student Engagement with Courses</i>		
<i>Late Work and Make-up Policy</i>		
<i>Religious Observance Policy</i>		
<i>Optional: Professor's policy on electronic devices, including photographing and recording course sessions</i>		
Grading, Homework, Due Dates (Must be Listed on Syllabus)		
<i>Letter Grade Scale</i>		
<i>Assignment weighting or points</i>		
<i>Course Calendar that lists due dates, homework to do between class meetings, activities or topics in class, readings assigned</i>		

OPTIONAL ITEMS TO CONSIDER INCLUDING ON YOUR SYLLABUS OR COURSE WEBSITE:

Add copyright (year) (instructor's name) to each syllabus e.g., copyright 2015 Sally Smith

Provide the FYS web address: <http://firstyearseminar.appstate.edu>

Provide the relevant Engagement Track (in AppSync) related to your course (Global Connections, Civic Engagement, Wellness, Student Leadership, Sustainability, or Undergraduate Research). When students opt into one of these tracks in AppSync, they receive alerts about co-curricular events and opportunities.

UCO 1200 Catalog Description:

The First Year Seminar (UCO 1200) provides students with an introduction to the four goals of a liberal education at Appalachian State University. Specifically, students will practice (1) thinking critically and creatively and (2) communicating effectively. In addition, students will be introduced to the learning goals of (3) making local-to-global connections and (4) understanding responsibilities of community membership.

While each First Year Seminar course engages a unique topic examined from multiple perspectives, each course also introduces students to a common set of transferable skills. As such, First Year Seminar facilitates student engagement with: fellow students, the university, the community, and the common reading; essential college-level research and information literacy skills; and the habits of rigorous study, intellectual growth, and lifelong learning.