**FYS Sample Syllabus Template**

**UCO 1200-(Your Section Number), (Semester and Year)**

**(Your Class Title)**

**Instructor:** (Your Name and Title)

**Email:** (Your Email Address)

**Office Phone:** (Your Office Phone Number; Use 828-262-2028 if you don’t have another number)

**Class Meets:** (Your Preferred Class Meeting Pattern and Location)

**Office Hours and Location:** (Your Preferred Office Hours Times and Location)

**First Year Seminar Catalog Description:**

First Year Seminar provides students with an introduction to a liberal arts education at Appalachian. Students practice thinking critically and creatively, communicating effectively, developing intercultural competence, and developing information literacy competence. Students also engage with the common reading book, and are exposed to university resources and activities, explicit expectations for college-level work, and the purpose of a liberal arts education. In addition to examining distinct topics from multiple perspectives, all classes equip students with a common set of transferable skills. In particular, First Year Seminar facilitates student engagement with fellow students, the university, and the community, and the development of the habits of rigorous study, intellectual growth, and lifelong learning.

**Class Description:**

(Your Class Description)

**Additional Instructor Information:** (Optional; Delete this section if necessary)

(Though you provided your name and title above, you may wish to include some more information about yourself here, including possibly your pronouns and how you wish to be addressed.)

**Additional Class Information:** (Optional; Delete this section if necessary)

(Though you provided catalog and class descriptions above, you may wish to include some more information about your class here.)

**Class Readings and Other Resources:**

(Your Resource List; A robust list of different types of resources that includes some recent ones is preferred)

**Course Expectations and Learning Goals:**

|  |  |
| --- | --- |
| **COURSE EXPECTATIONS AND LEARNING GOALS** | **CLASS TOPICS, ASSIGNMENTS, OR ACTIVITIES** |
| Students will Practice Thinking Critically and Creatively |  |
| Students will Practice Communicating Effectively |  |
| Students will Practice Developing Intercultural Competence |  |
| Students will Practice Developing Information Literacy Competence |  |
| Students will Engage with the Common Reading Book |  |
| Students will be Exposed to University Resources and Activities |  |
| Students will be Exposed to Explicit Expectations for College-Level Work |  |
| Students will be Exposed to the Purpose of a Liberal Arts Education |  |
| (Additional Expectations or Learning Goals Pertaining to Your Course; Delete this row or insert additional rows if necessary) |  |

**Class Assignments and Activities:**

|  |  |  |  |
| --- | --- | --- | --- |
| **ASSIGNMENTS AND ACTIVITIES** | **DUE DATES** | **EXPECTATIONS OR LEARNING GOALS ALIGNED WITH** | **PERCENTAGES OF FINAL COURSE GRADE** |
| (Example: Reading Quizzes) | (Example: Every Thursday) | (Example: Purpose of a Liberal Arts Education) | (Example: 18%) |
| (Example: Midterm Presentation) | (Example: 10/12) | (Example: Communicating Effectively; Explicit Expectations for College-Level Work) | (Example: 12%) |
| (Example: Final Paper) | (Example: 12/5) | (Example: Thinking Critically and Creatively; Developing Information Literacy Competence) | (Example: 16%) |
|   |  |  |  |
|   |  |  |  |
|   |  |  |  |
| (Delete or Insert Rows if Necessary) |  |  |  |

Total = 100%

**Class Grading Scale:**

(Your Grading Scale with Percentage Ranges; Grades of A, A-, B+, B, B-, C+, C, C-, D+, D, D-, and F are allowed by the system, although you do not have to include or use all of these.)

**Descriptions of Class Assignments and Activities:**

(Although you may have provided brief descriptions of your class assignments and activities in the previous table, you may wish to more fully describe your class assignments and activities here.)

**Mandatory University Syllabus Policies and Statements:**

Appalachian State University has posted and maintains required policies and statements regarding

* [**Academic Integrity Code**](https://academicintegrity.appstate.edu/),
* [**Disability Resources**](https://odr.appstate.edu/),
* **Attendance** (including absences due to religious observances, university-sponsored activities, and emergencies), and
* **Student Engagement with Courses**,

at the website <https://academicaffairs.appstate.edu/resources-forms/syllabi-policy-and-statement-information>.

**Class Attendance Policy:**

(You may wish to include some information here about your class attendance policy, including a description of how you will allow student attendance to affect final course grades.)

**Additional University Syllabus Policies and Statements:**

Appalachian State University has posted and maintains policies and statements regarding

* **Academic Freedom**,
* **Academic Success** (including the [Student Learning Center](https://studentlearningcenter.appstate.edu/) and [University Writing Center](https://writingcenter.appstate.edu/)),
* **Food Insecurity** (including the [Mountaineer Food Hub](https://sustain.appstate.edu/initiatives/food-pantry/)),
* **Public Sharing of Course Materials**, and
* **Mandatory Discrimination/Misconduct Referral** (to the [Office of Title IX Compliance](https://titleix.appstate.edu/)),

at the website <https://academicaffairs.appstate.edu/resources-forms/optional-syllabi-policy-and-statement-information>.

**Class Calendar:**

|  |  |  |
| --- | --- | --- |
| **CLASS DATES** | **MATERIAL COVERED** | **CLASS ASSIGNMENTS OR ACTIVITIES TURNED IN OR GIVEN** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| (Example: 9/17) | (Example: Reading Quiz; Classroom Discussion on the Cuban Missile Crisis) | (Example: First Draft of Midterm Presentation Outline Due; Reflection on Classroom Discussion Assigned) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| (Delete or Insert Rows if Necessary) |  |  |

**Final Exam Time and Information:**

(Your Final Exam Time and Information; The university requires that all classes meet for an exam or other educational activity during their university-scheduled final exam period, which can be found at the website <https://registrar.appstate.edu/calendars-schedules/exam-schedule-0>.)