

MINUTES
April 7, 2008
University College Council
(Approved)

The University College Council met on Monday, April 7, 2008 in the Strickland Conference Room, I.G. Greer Hall. Members present were: Dave Haney, Tina Hogan, Richard Carp, Edwin Arnold, Cynthia Wood, Patricia Beaver, Lynn Moss-Sanders, Alan Utter, Emory Maiden, Elizabeth Carroll, Mike Mayfield, Maggie McFadden, Martha Stephenson, Carter Hammett-McGarry, Shari Galiardi, Susan Morgan, Chuck Smith, Georgia Rhoades, Todd Mortensen, and David Huntley. Absent were Joy Clawson, Howie Neufeld, and Martha McCaughey. Also present was Linda Coutant with University Communications.

I. Approval of Minutes

Minutes from the February 4, 2008 and March 7, 2008 were reviewed by the Council. Dr. Wood asked that the following be added to the February minutes; after the last paragraph under the University Representation on Faculty Senate and AP&P add "It was decided that a University College Faculty Council was necessary to make this and other decisions appropriately made through a process of faculty governance. Dr. Haney requested proposals from the Council on a definition of University College Faculty, and he would add discussion about that on the March agenda. ***All members agreed to the amendment and February minutes were approved unanimously with the change.***

Dr. McFadden asked that the March minutes be amended to delete "not two within the same academic year" in the second paragraph under Faculty Representation Issues. Then add in the place of the deletion: "none in the spring." ***All members agreed to the amendment and March minutes were approved unanimously with the change.***

II. Announcements

Dr. Haney encouraged all Council members to attend or to be a representative of University College at the spring open house, Saturday, April 12, 2008. Several Council members would be present but with other programs. Dr. Haney and Dr. Mayfield will be giving presentations at the open house on the General Education program. It was discovered that several Council members were not notified of participating in the open house. Dr. Haney stated he would get in contact with the Registrar's office on sending out that information to them.

Dr. Haney announced his invitation to all University College staff and faculty to a first year reception at his home for University College.

Dr. Utter reminded everyone of the 11th Annual Celebration of Student Research and Creative Endeavors taking place on April 24th, 9:00-5:00 p.m. in the Student Union. Dr. Haney will be giving remarks at that celebration.

Dr. Utter stated it had been proposed to administration not to have class on that day. He has not yet heard if that has been approved. Dr. Haney added he was in full support of this and that it had also been proposed to not have classes the day of convocation. This would give freshman an opportunity to read and prepare for the Summer Reading book discussions.

III. Communication Plan

Dr. Haney reminded the Council this item was discussed at the March meeting and how important a communication plan is for University College. The concept and purpose of University College is difficult to explain and needs to be communicated to a variety of internal and external audiences. This is especially important as we institute the new general education program and the interdisciplinary degree programs.

Dr. Haney introduced Linda Coutant with University Communications. He explained that Ms. Coutant would be working with University College on ways to better communicate what University College is.

Ms. Coutant stated that the first item she would be working on is speaking with all members of the Council to get their vision and input for a communication plan, with the overall message of who University College is and what they do. She briefly explained the different opportunities and ways University College would have in getting out information externally and internally.

IV. Faculty Representation Issues

The Council discussed the handout which included the discussion on this item from the March meeting. Dr. Haney stated the Council had asked for a better understanding of how to define "University College Faculty." Dr. Wood stated the two problems with the proposed definition was the terminology of "teaching role" and "formal assignment." This would exclude people who may not be teaching but who are directors or otherwise committed to University College. Mr. Smith pointed out that the bottom line was who decides who is reassigned. If this decision is left to the department to which the faculty member is nominally assigned, the appropriate level of commitment to University College might not be included in the contract. Dr. Haney stated that programs would often have a better understanding of assignments given. The Council discussed the assignments going through the different departments, and then a recommendation given to Dr. Haney for final approval. Dr. Carp made a motion that the definition of University College Faculty read as follows;

For purposes of faculty representation on university committees sanctioned by the Faculty Senate (including the election of such representatives), as well as other purposes related to faculty governance, the University College 'faculty' is defined as those who are formally assigned ~~in a teaching role~~ by contract or a memorandum of understanding to one or more programs in University College for at least one academic year and possess faculty voting rights as defined in the Faculty Constitution.

The motion passed unanimously.

Mr. Smith requested that the “memo of understanding” be included in the contract. Dr. Haney agreed to check with the university attorney if the MOU could be included.

V. Relation of Newly Approved General Education Council to University College

Dr. Haney reported that AP&P approved the establishment of a General Education Council. AP&P made some changes to the proposal; faculty coordinating committees would be nominated by Faculty Senate, and the council would have a total of three (3) student representatives. Ms. Hammett-McGarry raised the issue of University College having three different Gen Ed programs; Honors, Watauga College and General Education. With no representation from Honors or Watauga College on the Gen Ed Council, what would be the proper process for their proposals?

After some discussion, Dr. Beaver made a motion that *all General Education proposals would first go to the General Education Council, then to University College Council. Dr. Carp seconded the motion. In favor of the motion were Hogan, Carp, Wood, Beaver, Moss-Sanders, Utter, Maiden, Carroll, Mayfield, McFadden, Stephenson, Hammett-McGarry, Galiardi, Morgan, Smith, Rhoades, and Huntley. Against the motion was Arnold. Motion passed.*

VI. Degree Audit for Interdisciplinary Programs through University College Advising

Dr. Haney stated that University College advising would be responsible for degree audits of students graduating from University College interdisciplinary degree programs.

VII. Position and Budget Issues

Dr. Haney announced that Dr. Nancy Love has been named the new Interdisciplinary Program Director. She will begin in July 2009. Dr. Leslie Jones has accepted the Heltzer Honors Director position and will begin in June 2008. A search will begin soon for a new Executive Director of Advising and Orientation.

VIII. Opportunities for Collaboration

Dr. Haney gave examples of some opportunities for collaboration among units in University College, as well as between University College and other groups on campus. He encouraged Council members to think about how they could work together and with those different groups.

IX. Other Business

The Council agreed to meet again in the fall and not throughout the summer. A time and date will be announced once Ms. Long has heard back from all members.

Dr. Haney thanked the following members for their participation and leadership on the University College Council; Dr. Wood, Dr. McFadden, Dr. Carp, and Dr. Stephenson. Due to position changes and new roles, these members will not be returning in the fall to the Council.

Adjourn

With no further business, the meeting adjourned at 10:30 a.m.